



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

FULL-TIME POSITIONS

AQUATICS

JOB TITLE

**Aquatic
Coordinator**

LOCATION

Heart of the Valley YMCA
Contact: Erin Brennan

HOURS

40 hours/week
Varies on needs;
day time hours and
some night hours
and weekends are
necessary

POSITION DETAILS

The Aquatic Coordinator administers and supervises the aquatic swim programs, lifeguards, and services of the YMCA of the Fox Cities. Aquatic programs are conducted for preschoolers, youth, and adults. Commit professional leadership to the achievement of the YMCA'S Christian mission, purpose, and core values. Must be currently certified in Lifeguard, CPR for the Professional Rescuer, First Aid, YMCA Progressive and/or Preschool Instructor, and/or WSI. Lifeguard Instructor Trainer Certification and CPR for the Professional Rescuer Instructor preferred. Must have minimum 3 years' experience in teaching all ages and levels of YMCA aquatics programs. Experience in staff and/or pool management desirable. Applicants must be at least 18 years of age.

CHILD CARE

JOB TITLE

**YoungStar
Lead Teachers**

LOCATION

Neenah-Menasha YMCA
Contact: Judith Seibel

HOURS

1) 2 positions open:
40 hours/week
4/5 year old room
(9:00 AM – 6:00 PM)
2) A position in
toddler room (1-2
years old room)

POSITION DETAILS

YoungStar Lead Teacher will interact frequently, affectionately, and respectfully with children and their families. Respect and observe children's interest, and enhance their learning experience through play, language, and interactive activities. Use positive guidance and provide a supportive environment for children and parents. Must have a minimum of an Associate's Degree in Early Childhood or a Bachelor's Degree in education or a related field. Must have or be willing to take Fundamentals of Infant and Toddler care (for the infant/toddler classroom) or its equivalent within 6 months of hire. 1-2 years of working with children in a group setting is preferred, along with previous YMCA experience is preferred.

NEW OPENINGS

Child Learning Center
Contact: Jackie Ponschock

Monday-Friday
Hours vary

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

FULL-TIME POSITIONS

CHILD CARE

JOB TITLE

**21st Century
Coordinator**

LOCATION

Appleton YMCA
Contact: Kathryn Herzog

HOURS

Exempt
Schedule Varies

POSITION DETAILS

This position is responsible for the administration, daily operations and direction of the School Age Program at multiple Appleton School District Elementary Schools. The Coordinator will develop and implement relevant and age specific programs. The position provides resources & support to program operations and staff. The Coordinator works closely with the school administrator to ensure open communication with the schools, parents, teachers, students and YMCA staff. Qualified candidates must have a 4-year degree in Education or a related field OR a 2 year Associates Degree in Childcare. Must be Registry Level 10 or above and be lead qualified. The position requires experience in staff supervision and at least two years of experience working with school age children. Must have the ability to build and maintain excellent relationships with children, staff, parents and community leaders. Position requires excellent written and verbal communications skills. Schedule Varies.

**School Age
Coordinator**

Appleton YMCA
Contact: Kathryn Herzog

Exempt
Schedule Varies

This position is responsible for the administration, daily operations and direction of the School Age Program at multiple Appleton School District Elementary Schools. The Coordinator will develop and implement relevant and age specific programs. The position provides resources & support to program operations and staff. The Coordinator works closely with the school administrator to ensure open communication with the schools, parents, teachers, students and YMCA staff. Qualified candidates must have a 4-year degree in Education or a related field OR a 2 year Associates Degree in Childcare. Must be Registry Level 10 or above and be lead qualified. The position requires experience in staff supervision and at least two years of experience working with school age children. Must have the ability to build and maintain excellent relationships with children, staff, parents and community leaders. Position requires excellent written and verbal communications skills. Schedule Varies.

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

FULL-TIME POSITIONS

MEMBER SERVICES

JOB TITLE

**Member Services
Assistant**

LOCATION

Heart of the Valley YMCA
Contact: Julia Wohlt

HOURS

Monday-Friday,
2:00PM-10:00PM
Summer months,
1:00PM-9:00PM

POSITION DETAILS

Delivers excellent service to all members, guests, and program participants. Responds to member and guest needs, promotes memberships and programs, and maintains cleanliness and organization of the lobby area. Handles all customer service transactions at the front desk, answers phones, welcomes all members, gives tours and helps with projects. Does additional administrative work 2 hours per day. Must have organizational and phone skills, computer experience along with strong interpersonal skills. Knowledge of basic computer operations and the ability to do accurate data entry is required. Minimum 18 years of age or older. Must be willing to help train staff. This position handles scholarship appointments, so confidentiality, caring and compassion is of the utmost importance.

NEW OPENINGS

SWIM TEAM

JOB TITLE

**Assistant Swim
Coach – FCYST**

LOCATION

Appleton YMCA
Contact: Tom Wendt

HOURS

40+ hours/week
Monday – Sunday;
hours vary on
practice and meets

POSITION DETAILS

The Assistant Swim Coach is responsible for conducting practices for assigned workout groups and attending team competitions. Support Head Coach with functions related to swim team program including: scheduling, staffing, practices, meet planning, team development and financial responsibility. A Bachelor's Degree in Recreation, Health and Physical Education or related field preferred. Must be at least 23 years of age (to rent and drive a vehicle out-of-state for meets) and have a minimum of 5 years of coaching and/or competitive swim experience. Must have the following educational/certificate requirements or be able to complete within one year of hire: YMCA: Lifeguard Certification, First Aid/CPR/AED and YMCA Principles of Competitive Swim Coaching. USA Swimming: Foundations of Coaching 101, Foundations of Coaching 201, Rules and Regulations for Coaches Test, Complete the Athlete Safety Protection Training, a Level 2 background check. Excellent supervisory, communication, relationship building skills and the ability to motivate others is essential.

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

ACTIVE OLDER ADULT

JOB TITLE

**AOA Group
Exercise
Instructor**

LOCATION

Neenah-Menasha YMCA
Contact: Cheryl Richard

HOURS

Varies, morning
classes

POSITION DETAILS

The group exercise instructor will be responsible for teaching Active Older Adult group exercise classes such as Silver Sneakers Classic, Cardio Gold, and Simply Fit. Organization, flexibility, and the ability to lead a class is required. Ability to interact and greet participants in a welcoming manner, and commit one's leadership to the achievement of the YMCA's Christian mission and purpose. Group exercise experience is preferred but willing to train.

**SilverSneakers®
Instructor**

Neenah-Menasha YMCA
Contact: Cheryl Richard

Mornings; Monday
and Wednesday
9:00 – 9:45 AM

Must be able to create and teach a well-rounded SilverSneakers® class to a wide range of clients. Ability to deliver effective strength and stretching exercises. A background in health and fitness, and certifications preferred. Must be able to have positive interactions with older adults of all skill levels. Candidate will have excellent interpersonal and motivational skills. CPR/First Aid preferred, but will train.

ADMINISTRATION

**Program Services
Assistant**

Neenah-Menasha YMCA
Contact: Brain Rammer

20-25 hours/week;
Monday-
Friday/Flexible

Creates all program brochures, signs, and program correspondence. Develops brochures, school runs, handouts, flyers, handbooks, forms and cards for program staff. Stock, track, inventory and bill printing ink, office supplies and paper for Neenah-Menasha YMCA. This position requires a high school diploma with advanced typing, word processing and computer skills including: Windows, Microsoft Suite products and Daxko. Also must have a high degree of organizational and time management skills. Applicants must be at least 21 years of age.

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

ART & HUMANITIES

JOB TITLE

LOCATION

HOURS

POSITION DETAILS

Dance Instructor

Neenah-Menasha YMCA
Contact: Maeghan Johnson

8-10 hours/week

This position requires a background and experience in dance and dance instruction along with the ability to teach a range of ages from 3-18 years. Must be skilled in ballet and at least one other dance genre. Other qualifications include motivation, excellent work ethic, self starter, patience with a passion for dance. Must be able to plan choreography, teach technique, interact with students and parents, as well as give clear explanations and demonstrate the skills.

Piano Instructor

Heart of the Valley YMCA
Contact: Belinda Price Dajany

Monday 4:00 – 6:00PM and/or
Wednesday 4:00 – 6:00 PM; Some weekend hours

The instructor must be willing to work with different ages. Classes are private and semi-private. Requires experience in Piano instruction and a background in music. Experience working with varied ages preferred. Other qualifications include motivation, excellent work ethic, attention to detail and accuracy, problem solving abilities and patience working with young children.

Birthday Party Host

Appleton YMCA
Contact: Kourtney Kositzke

Hours will vary Sat and Sun based on scheduled birthday parties

Host and assist party guests in all aspects of a YMCA birthday party. Responsible to set up birthday parties, host and then clean up. May be required to organize various activities or games. Must be very independent and outgoing. Extremely organized and able to work without a lot of supervision. Must love to work with kids of all ages.

NEW OPENINGS

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

AQUATICS

JOB TITLE

LOCATION

HOURS

POSITION DETAILS

Lifeguards

Appleton YMCA

Contact: Roxanne Lee

Fox West YMCA

Contact: Nikki Boyd

Heart of the Valley YMCA

Contact: Belinda Price Dajany

Neenah-Menasha YMCA

Contact: Angie Kennedy

5-25 hours/week
Schedule Varies
All Shifts Available
4:30 AM – 10:00
PM

Applicant must have lifeguard training, CPR Pro and First Aid Certifications. Lifeguards are responsible for ensuring the safety of the swim participants, watching the deck and pool, ensuring a safe and clean area. Previous Lifeguard experience preferred but not required.

Opening lifeguards working between the hours of 4:30 – 9:00 AM receive an early bird shift premium

Male Locker Room Attendant

Heart of the Valley YMCA

Contact: Belinda Price Dajany

Schedule Varies;
occasional
evenings and
weekend hours

Responsible for monitoring and assisting members, while maintaining a clean and safe working condition. Must be highly motivated, a self-starter, excellent work ethic, attention to detail and accuracy and problem solving abilities. Must have good verbal communication and customer service skills and the ability to relate well to people.

Safety Around Water Coordinator

Neenah-Menasha YMCA

Contact: Angie Kennedy

Varies: Monday-Friday 12:00-6:00 and occasional weekends (20-25 hours/week)

Organize outreach to local schools about the Safety Around Water program. Coordinate school participation and class schedule for the SAW program. Teach SAW classes and other aquatic classes. Evaluates participants, accurately record participant progress, and completes paperwork. Must have current American Red Cross Lifeguarding, CPR for the Professional Rescuer, AED and First Aid. Must have or be able to obtain YSL or WSI certification. Must have 2 years of experience teaching swim lessons and in knowledgeable in all swim strokes. Excellent communication skills and be able to relate to people of all ages and backgrounds.

Program Assistant

Heart of the Valley YMCA

Contact: Belinda Price Dajany

Varies. General hours 12:00 PM-7:00 PM Monday to Thursday, occasional Fridays and rotating Saturday mornings 8:00 AM- 12:00 PM

Lifeguarding and ensuring the safety of swim participants, watching the deck and pool, ensuring a safe and clean area. Teaching swimming lessons and instructing participants on proper swim techniques. Supporting and assisting swimming instructors and students, provide feedback, help with student evaluations and progress report cards, address parent questions, manage paperwork, supplies, substitutes and evaluations of new students. American Red Cross Lifeguard certification and previous lifeguard experience. Current or recent experience teaching lessons. WSI training preferred, or 5 years experiences teaching swimming lessons and competent in all swimming strokes. Must have good verbal communication skills and be able to relate well to people of all ages.

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

AQUATICS

JOB TITLE

**Swim
Instructors**

LOCATION

Appleton YMCA
Contact: Roxanne Lee
Fox West YMCA
Contact: Nikki Boyd
Heart of the Valley YMCA
Contact: Belinda Price Dajany
Neenah-Menasha YMCA
Contact: Angie Kennedy

HOURS

5-25 hours/week
Schedule Varies
All Shifts Available

POSITION DETAILS

Applicant must have previous teaching or swim experience preferred, but not required and/or WSI training. Must have CPR Pro and First Aid Certifications. Lifeguard training preferred but not required. Applicant is responsible for instructing participants on proper swim techniques. All Shifts Available 5:00 AM-10:00 PM, mornings, days, evenings & weekends.

BUILDING SECURITY

JOB TITLE

**Building
Supervisor
(Security)**

LOCATION

Fox West YMCA
Contact: Nikki Boyd

HOURS

Every other
weekend shifts:
Friday 7:00 –
10:00 PM;
Saturday or
Sundays 12:00 –
6:00 PM

POSITION DETAILS

Applicant will supervise and monitor all activities and participant behavior throughout the building. Give tours, assist with member questions, set ups and take downs, cleaning and up keep of building. Reporting of all incidents and accidents. Maintaining a safe environment for all the members and staff. Skills in human relations, community relations, problem solving and communicating. Must possess the knowledge, experience and maturity necessary to achieve member satisfaction. Must be or become CPR/AED and first aid certified. Must be able to handle emergency situations. Candidate must be 18 years of age.

CHILD CARE

JOB TITLE

Assistant Teacher

LOCATION

Appleton YMCA
Contact: Erin Pues

HOURS

Monday-Friday
12:00 – 6:00 PM

POSITION DETAILS

The Assistant Teacher provides a variety of developmentally appropriate material and activities, which foster social skills and encourages children to think, problem solve, question and experiment. Assists to administer a daily schedule based on developmentally appropriate activities for children in childcare programs. Implements the curriculum and with active participation of other members of the teaching team, works with parents and assesses the needs of individual children. Ensures that a safe, high quality program is operating in accordance with required YMCA, YoungStar and Department of Children & Families regulations and policies. Applicants must be at least 18 years of age and have completed one non-credit course in early childhood education. Minimum educational requirement – child care correspondence course.

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

CHILD CARE

JOB TITLE

LOCATION

HOURS

POSITION DETAILS

**Child Care Lead
Teacher**

Child Learning Center
Contact: Jackie Ponschock

2 Positions
Available in one
year old room:
1) Monday,
Wednesday, and
Friday 7:00 AM –
5:15 PM
2) Monday,
Thursday, Friday –
hours vary

Teacher will interact frequently, affectionately and respectfully to children and their families. Respect and observe children's interests. Enhance children's learning experience through play, language and interactive activities. Use positive procedures when guiding children's behavior. Be attentive, flexible and supportive of children and families. Maintain YMCA core values of caring, honesty, respect and responsibility. Must be 18 years of age. Must have completed high school or its equivalency as determined by the DPI. Must have minimum of Introduction to the Child Care Profession and Skills and Strategies for the Childcare teacher or equivalent. Teachers working in an infant room must have Fundamentals of Infant and Toddler Care or its equivalent within 6 months of hire. Prefer associates degree in Early Childhood education. 1-2 years working experience with children. Prior YMCA experience preferred.

Multiple Floating
Positions Available:
1) Monday – Friday
9:00 AM – 2:00 PM
2) Monday – Friday
1:30 – 5:30 PM
3) Monday- Friday
12:30 – 5:30 PM

Neenah-Menasha YMCA
Contact: Judith Seibel

Multiple Positions
Available!
1)Monday-Friday
7:00-10:00 AM
2)Monday-Friday
12:45-6:00 PM

**Play and Learn
Child Care
Teacher**

Appleton YMCA
Contact: Stacey Zielinski

Monday-Friday
Schedule Varies
between 7:30 AM
to 5:30 PM

The teacher provides a variety of developmentally appropriate material and activities, which foster social skills and encourages children to think, problem solve, question and experiment. Assists to administer a daily schedule based on developmentally appropriate activities for children in childcare programs the Play and Learn Center at the Appleton YMCA. Implements the curriculum and with active participation of other members of the teaching team, works with parents and assesses the needs of individual children. Ensures that a safe, high quality program is operating in accordance with required YMCA, YoungStar and Department of Children & Families regulations and policies. Applicants must be at least 18 years of age and have completed one non-credit course in early childhood education. Minimum educational requirement – child care correspondence course.

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

CHILD CARE

JOB TITLE

LOCATION

HOURS

POSITION DETAILS

Substitute Teachers

Appleton YMCA
Contact: Erin Pues

Monday-Friday
Schedule Varies
Called In When
Needed

Substitutes must have high school diploma or the equivalent. Must have a minimum of Introduction to the Child Care Profession and Skills and Strategies for the Child Care Teacher, 6 credits in Early Childhood Education, or the equivalent. Associates or Bachelor's Degree in Early Childhood Education or related field preferred. Prior experience teaching children.

Preschool Assistant Teacher

Apple Creek YMCA
Contact: Amie Olson

Monday-Friday
8:45AM - 11:30AM

The Preschool Assistant Teacher works with the Teacher to provide a variety of developmentally appropriate material and activities, which foster social skills and encourages children to think, problem solve, question and experiment. Assists to implement a daily schedule based on developmentally appropriate activities for children 6 weeks to 12 years of age. Works with parents to assess the needs of individual children. Ensures that a safe, high quality program is operating in accordance with required YMCA, YoungStar (when applicable) and Department of Children & Families regulations and policies. Applicants must be at least 18 years of age and have completed one non-credit course in early childhood education. Minimum educational requirement – child care correspondence course.

ENVIRONMENT EDUCATION

JOB TITLE

LOCATION

HOURS

POSITION DETAILS

Environmental Education Teacher Assistant

Apple Creek YMCA
Contact: Shane Vondracek

5-8 hours
Summer-9:00-11:30 AM;
Tuesdays and Thursdays;
Occasional opportunity for afternoons 12:30-3:00 PM

This position is responsible to assist the teacher in ensuring that a safe, high quality program is operating at all times; to assist in planning and carrying out a daily program; to assist with children's activities and crafts, and working with children outdoors on hikes and exploration activities. No prior experience needed. Must be comfortable working with children ages 3-8 both indoors and outdoors. Applicant must be at least 16 years of age.

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

GROWTH & DEVELOPMENT

JOB TITLE

LOCATION

HOURS

POSITION DETAILS

Family Fun Center Attendant

Appleton YMCA
Contact: Kourtney Kositzke

3.5-6.5 hours/week;
Primarily Tuesdays & Thursdays 4:00-7:30 PM;
Openings for Fridays & Saturdays come September
Subbing Available
2-6 hours/week

Supervise the Family Fun Center while children are playing in open time or stay and play. Greet all families who are entering the Family Fun Center and be sure they all sign in. Be aware of ongoing activities and step in when and where needed. Insure equipment is used properly, monitor all equipment for safety and cleanliness, responsible for assigned cleaning schedule duties and able to relate both to children and adults. Have strong communication skills and previous experience with children is preferred.

Gymnastics Instructor

Fox West YMCA
Contact: Kerry Wiitanen

Applicant must be enthusiastic, vocal and enjoy working with youth. Looking for someone who is available and willing to work during afternoons and early evenings on multiple days. Knowledge of gymnastics skills and progressions required. Must have the ability to work with both youth and adults in a positive environment.

Growth & Development Teacher

Fox West YMCA
Contact: Kerry Wiitanen

Varies Monday-Friday 4-8 hr/week

The Growth & Development teacher is responsible for care and education of the children enrolled in the YMCA within the policies and procedures of the Fox West YMCA. The teacher prepares and implements the lesson plans designed for children. Commit professional leadership to the achievement of the YMCA's Christian mission and purpose. All candidates must be 18 years of age or older. Prior experience working with and leading young children is necessary.

Apple Creek YMCA
Contact: Amie Olson

Tuesday and Thursday 8:30-12:30PM

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

GROWTH & DEVELOPMENT

JOB TITLE

**Wrap Around
Child Care
Teacher**

LOCATION

**Heart of the Valley YMCA
Tanner Elementary
(Kaukauna)**
Contact: Stephanie Johnson

HOURS

Varies- Monday-
Friday 6:00 AM-
6:00 PM

POSITION DETAILS

The Teacher provides a variety of developmentally appropriate material and activities, which foster social skills and encourages children to think, problem solve, question and experiment. Implements a daily schedule based on developmentally appropriate activities for children in 4K programs at Tanner Learning Center in Kaukauna. The teacher plans and implements the curriculum and with active participation of other members of the teaching team, works with parents and assesses the needs of individual children. Ensures that a safe, high quality program is operating in accordance with required YMCA, YoungStar (when applicable) and Department of Children & Families regulations and policies. Must be 18 years of age and completed high school or its equivalency as determined by the DPI. Minimum 3 credits equivalent to education or a related field –or– have completed 80 hours of correspondence courses. Have had at least 80 full days or 120 half days of experience in a licensed child care center or other approved early childhood setting. Prefer completion of Wisconsin Model Early Learning Standards training or willing to complete upon hire, if necessary. Prefer Bachelor's/Associates Degree in Early Childhood.

GYMNASTICS

JOB TITLE

**Gymnastics
Instructor**

LOCATION

Heart of the Valley YMCA
Contact: Tasha Johnson

HOURS

Multiple Positions
Available!
5-15 hours/week

POSITION DETAILS

Applicant must be enthusiastic, vocal and enjoy working with youth. Instructors needed for mornings, afternoons, and early evenings on multiple days. Knowledge of gymnastics skills and progressions required. Must have the ability to work with both youth and adults in a positive environment.

**Gymnastics Team
Coach**

Heart of the Valley YMCA
Contact: Tasha Johnson

Multiple Positions
Available!
5-15 hours/week
Hours Vary -
afternoons and
early evenings

Applicant must enjoy the sport of gymnastics and have the ability to work with both youth and adults in a positive environment. Knowledge of gymnastics skills and progressions is a must. Qualified candidates should be able to coach at a Level 3 or above. Applicant must be enthusiastic and vocal and enjoy working with young children.

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

HEALTH & FITNESS

JOB TITLE	LOCATION	HOURS	POSITION DETAILS
Aqua Zumba Instructor	Appleton YMCA Contact: Janis Heifner	Wednesday Noon-12:45 PM	Background in health & fitness preferred but not required. Must be Zumba certified. Must be able to have positive interactions with individuals of all backgrounds and skill levels. Candidate will have excellent personal and motivational skills. Must have the ability to create and teach routines appropriate for a wide range of clients.
Aerial Yoga Instructor	Appleton YMCA Contact: Kristina Schultz	Flexible – New Program Launching	Candidate must have the ability to bring excitement to launching this new program at the YMCA. Must have the ability to teach an aerial yoga class with confidence and ensure the safety of participants. Must be able to teach a fun, safe, and effective aerial yoga classes to a wide range of abilities and skill levels. Must have experience with aerial yoga; aerial yoga certification preferred. Background in fitness instruction preferred. Candidate will have excellent interpersonal and motivational skills. Must obtain required certifications such as CPR, First Aid, etc. upon hire.
Cycling Instructor	Appleton YMCA Contact: Janis Heifner	Monday 12:00 PM – 12:45 PM Wednesday 12:00 – 12:45 PM; Sundays (rotation)	Background in fitness preferred, but not required. Must be a certified cycling instructor and/or have previous teaching experience; have positive interactions with people of all skill levels and abilities; the ability to create and teach routines to a wide range of people. Knowledge of anatomy, body mechanics, and exercise physiology. Have the ability to work independently, organized, excellent interpersonal and motivational skills; the ability to create an effective class for a wide range of participants.
Fitness Instructor	Neenah-Menasha YMCA Contact: Susan Hildebrandt	Saturday 9:00 AM – 12:00 PM	Instructor will effectively provide leadership and assistance for "Saturday Fun Club," a special needs class for ages 7-13. Instructor will provide direction and guidance, while being nurturing and caring. A background in health and fitness, certifications, and experience with special populations preferred but not necessary. Must be able to have positive interactions with individuals of all skill levels. Candidate will have excellent interpersonal and motivational skills.
Step Instructor	Heart of the Valley YMCA Contact: Paula Beyer	Monday and Wednesday 12:00-1:00 PM; occasional Saturdays	Background in fitness preferred but not required. Must have excellent interpersonal and motivational skills. Must have the ability to create and teach routines appropriate for a wide range of clients. Knowledge of anatomy, body mechanics, and exercise physiology. Must have the ability to work independently, organized, excellent interpersonal and motivational skills, the ability to create an effective class for a wide range of participants.

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

HEALTH & FITNESS

JOB TITLE	LOCATION	HOURS	POSITION DETAILS
Strength and Resistance Instructor	Appleton YMCA Contact: Kristina Schultz	Monday 8:00 - 9:00 AM	Instruct a 60 minutes strength and resistance class for a variety of fitness levels, using various pieces of equipment. Experience teaching group exercise, current group exercise or personal training certification highly encouraged but not required.
Tai Chi Instructor	Neenah-Menasha YMCA Contact: Susan Hildebrandt	Varies	Candidate will instruct a safe and effective Tai Chi and/or Tai Chi Easy classes as a sub or on a regular basis. A background in health and fitness, and Tai Chi certifications preferred. Must be able to have positive interactions with individuals of all skill levels. Candidate will have excellent interpersonal and motivational skills.
Water Fitness Instructor	Appleton YMCA Contact: Jan Heifner	1)Wednesday 8:15 – 9:00 AM (Summer) 2)Friday 12:00 – 12:45 PM	Background in fitness preferred but not required. Able to utilize a variety of water exercise equipment. Communicate well with varying ages and levels. Must have the ability to create and teach routines appropriate for a wide range of clients. A background in health and fitness, and certifications preferred. CPR/AED certified preferred, but will train. Swimming experience necessary. Candidate will have excellent interpersonal and motivational skills. Must be able to have positive interactions with individuals of all skill levels.
	Neenah-Menasha YMCA Contact: Susan Hildebrandt	Monday and Wednesday 8:00 – 8:45 AM	

MEMBER SERVICES

JOB TITLE	LOCATION	HOURS	POSITION DETAILS
Member Services Assistant	Heart of the Valley YMCA Contact: Julia Wohlt	Every other weekend: Saturday 8:15-4:15 + Sunday 9:00-4:00PM (shortened hours during summer)	Delivers excellent service to all members, guests, and program participants. Responds to member and guest needs, promotes memberships and programs, and maintains cleanliness and organization of the lobby area. Handles all customer service transactions at the front desk, answers phones, welcomes all members, gives tours and helps with projects. Must have organizational and phone skills, computer experience along with strong interpersonal skills. Knowledge of basic computer operations and the ability to do accurate data entry is required. Minimum 18 years of age or older. Must be willing to help train staff.

NEW OPENINGS

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

MEMBER SERVICES

JOB TITLE

LOCATION

HOURS

POSITION DETAILS

Member Services Staff

Appleton YMCA
Contact: Chad Hernandez

1) Weekends shifts (Saturday and Sunday)
2) Monday, Wednesday, Fridays 4:30am-8:00am & rotating weekends.

Applicant is responsible for handling all customer service transactions at the Member Service Desk, answering phones, meeting and greeting customers, giving tours, selling memberships and assisting with projects as required by management staff. At times will be required to work with minimal supervision. Applicant must have excellent customer service skills, self-motivated, detail orientated and work well with all ages. Must have experience in working with computers including Microsoft Office. Preferred candidates will have previous customer service experience and have an understanding of the YMCA mission and values. Bilingual abilities are a plus!

NEW OPENINGS

Heart of the Valley YMCA
Contact: Julia Wohlt

Every other weekend scanner; Saturday 8:15-4:15 PM & Sunday 10:00 AM-4:00 PM (shortened hours during summer months)

Must be able to work weekend shifts on occasion.

SCHOOL AGE SERVICES

JOB TITLE

LOCATION

HOURS

POSITION DETAILS

21st Century Before & After School Staff

Appleton YMCA
Contact: Kathryn Herzog

15-25 hours/week Monday-Friday

Looking for applicants who have completed Introduction to Assistant Child Care Teacher course work or who are willing to complete upon hire. Experience working with school age children is preferred. Applicant will care for and supervise children ages 5-12. Assist with homework and recreational activities, organize and clean-up after snack time and maintain positive relationships with children, parents and staff.

Positions available at the following elementary schools: Horizons, Jefferson, Johnston, Lincoln and McKinley.

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

SCHOOL AGE SERVICES

JOB TITLE	LOCATION	HOURS	POSITION DETAILS
After School Age Program Assistant Positions are located at elementary schools in the Appleton, Neenah, Kimberly, Kaukauna and Wrightstown areas.	Appleton YMCA Contact: Kathryn Herzog	15-20 hours/week Monday-Friday	Prefer applicants who have completed Introduction to Assistant Child Care Teacher course work or who are willing to complete upon hire. Experience working with school age children is preferred. Care for and supervise children ages 5-12. Assist with homework and recreational activities. Organize and clean-up after snack time. Maintain positive relationships with children, parents and staff. Positions available at the following Elementary Schools: APPLETON: Classical, Edison, Ferber, Franklin, Houdini, Huntley, McKinley, Janet Berry, Richmond and Appleton Public Montessori HORTONVILLE: Greenville & North Greenville KIMBERLY, KAUKAUNA & WRIGHTSTOWN: Haen, Janssen, Park Charter, Quinney, Sunrise, Tanner, Westside, Woodland and Wrightstown NEENAH: Clayton, Coolidge, Tullar, Taft, Hoover, Springroad, Lakeview and Roosevelt/Alliance
	Fox West YMCA Contact: Amber Radtke	Work schedule varies After School at each school location	
	Heart of the Valley YMCA Contact: Stephanie Johnson	Shifts range from 2:45 PM – 6:00 PM	
Before School Age Program Assistant Positions are located at elementary schools in the Appleton, Neenah, Kimberly, Kaukauna and Wrightstown areas.	Appleton YMCA Contact: Kathryn Herzog	15-20 hours/week Monday-Friday	Prefer applicants who have completed Introduction to Assistant Child Care Teacher course work or who are willing to complete upon hire. Experience working with school age children is preferred. Care for and supervise children ages 5-12. Assist with homework and recreational activities. Organize and clean-up after snack time. Maintain positive relationships with children, parents and staff. Positions available at the following Elementary Schools: APPLETON: Classical, Edison, Ferber, Franklin, Houdini, Huntley, McKinley, Janet Berry, Richmond and Appleton Public Montessori HORTONVILLE: Greenville & North Greenville KIMBERLY, KAUKAUNA & WRIGHTSTOWN: Haen, Janssen, Park Charter, Quinney, Sunrise, Tanner, Westside, Woodland and Wrightstown NEENAH: Clayton, Coolidge, Tullar, Taft, Hoover, Springroad, Lakeview and Roosevelt/Alliance
	Heart of the Valley YMCA Contact: Julia Wohlt	Work schedule varies Before School at each school location	
	Neenah-Menasha YMCA Contact: Josiah Pooler	Shifts range from 6:00 AM-9:00 AM	
		Occasional late starts and early release coverage will also be needed	

APPLE CREEK YMCA
 2851 E. Apple Creek Road
 Appleton, WI
 733.9622

APPLETON YMCA
 218 E. Lawrence Street
 Appleton, WI
 739.6135

FOX WEST YMCA
 W6931 School Road
 Greenville, WI
 757.9820

HEART OF THE VALLEY YMCA
 225 W. Kennedy Avenue
 Kimberly, WI
 830.5700

NEENAH-MENASHA YMCA
 110 W. North Water Street
 Neenah, WI
 729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

SCHOOL AGE SERVICES

JOB TITLE

Before School Age Program Supervisor

Positions are located at elementary schools in the Appleton, Neenah, Kimberly, Kaukauna and Wrightstown areas.

LOCATION

Appleton YMCA

Contact: Kathryn Herzog

Heart of the Valley YMCA

Contact: Julia Wohlt

Neenah-Menasha YMCA

Contact: Julie Uhe

HOURS

Multiple positions!
15-20 hours/week
Monday-Friday

Work schedule varies
Before/After School
at each school
location

Shifts range from
6:00 AM-9:00 AM

Occasional late
starts and early
release coverage will
also be needed

POSITION DETAILS

This position supervises all aspects of the school age site, planning and directing developmentally appropriate educational and recreational activities for all kids, caring for and supervising children ages 5-12 and maintaining positive relationships with children, parents and staff. Must ensure a safe, high quality program is operating at all times within state licensing requirements. Degree in Early Childhood Education preferred. Applicants majoring in education related field will be considered. Have a minimum of Introduction to Child Care Professions and Skills and Strategies for the Child Care Teacher, 6 credits in Early Childhood Education, or equivalent. Must have experience working with school age children.

Positions available at the following Elementary Schools:
APPLETON: Classical, Edison, Ferber, Franklin, Houdini, Huntley, Janet Berry, Richmond and Appleton Public Montessori
KIMBERLY, KAUKAUNA & WRIGHTSTOWN: Haen, Janssen, Park Charter, Quinney, Sunrise, Tanner, Westside, Woodland and Wrightstown
NEENAH: Clayton, Coolidge, Tullar, Taft, Hoover, Springroad, Lakeview and Roosevelt/Alliance

After School Age Program Supervisor

Positions are located at elementary schools in the Appleton, Greenville, Hortonville, Neenah, Kimberly, Kaukauna and Wrightstown areas.

Apple Creek YMCA

Contact: Amie Olson

Appleton YMCA

Contact: Kathryn Herzog

Fox West YMCA

Contact: Amber Radtke

Heart of the Valley YMCA

Contact: Stephanie Johnson

Neenah-Menasha YMCA

Contact: Julie Uhe

Multiple Positions!
15-20 hours/week
Monday-Friday

Work schedule varies
Before/After School
at each school
location

Shifts range from
2:00 PM-6:00 PM

Occasional late
starts and early
release coverage will
also be needed

This position supervises all aspects of the school age site, plans and directs developmentally appropriate educational and recreational activities for all kids, and cares for and supervises children ages 5-12 and maintains positive relationships with children, parents and staff. Must ensure a safe, high quality program is operating at all times within state licensing requirements. Degree in Early Childhood Education preferred. Applicants majoring in education related field will be considered. Have a minimum of Introduction to Child Care Professions and Skills and Strategies for the Child Care Teacher, 6 credits in Early Childhood Education, or equivalent. Must have experience working with school age children.

Positions available at the following Elementary Schools:
APPLETON: Classical, Edison, Ferber, Franklin, Houdini, Huntley, Janet Berry, Richmond, Appleton Public Montessori, and St. Peters
GREENVILLE: North Greenville
KIMBERLY, KAUKAUNA & WRIGHTSTOWN: Haen, Janssen, Park Charter, Quinney, Sunrise, Tanner, Westside, Woodland and Wrightstown
NEENAH: Clayton, Coolidge, Tullar, Taft, Hoover, Springroad, Lakeview and Roosevelt/Alliance

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

SPORTS AND RECREATION

JOB TITLE

**Youth Sports
Official**

LOCATION

Neenah-Menasha YMCA
Contact: Tara Lohff

HOURS

Tuesday-Thursday
Evenings (Sport
Classes); Saturdays
7:30 AM – 1:30 PM
(Youth Sports
Leagues)

POSITION DETAILS

Candidates will help supervise youth sports leagues on Saturday mornings during the school year. Responsible for assisting coaches during the practice time of each session followed by officiating the game time. The candidate will also be responsible for maintaining a safe environment for all participants and will work with the coaches to keep good control while officiating the games. There will also be opportunities to assist instructors teaching sports classes in the evenings Monday-Thursday. This position emphasizes experience instructing, and supervising preschool and youth ages. Sports background preferred, including Flag Football, Volleyball, Basketball and Soccer. Additionally, Sports Officials must possess and exhibit the core values of caring, honesty, respect and responsibility in all aspects of their work with the YMCA. Must be a minimum of 16 years of age.

SWIM TEAM

JOB TITLE

**Swim
Deck Coach**

LOCATION

Appleton YMCA
Contact: Tom Wendt

HOURS

Monday-Friday
4-10 hours/week

POSITION DETAILS

Competitive swimming experiences a plus. Lifeguard & CPR Certifications required upon hire. Will be responsible for ensuring the safety of the swim participants, watching the deck and pool, ensuring a safe and clean area and instructing participants on proper swim techniques.

WELLNESS

JOB TITLE

**Massage
Therapist**

LOCATION

Apple Creek YMCA
Contact: Nick Krause

HOURS

Monday - Friday
1:00-8:00 PM
Saturday
6:00 AM-2:00 PM

POSITION DETAILS

Massage Therapist will provide massages for YMCA members and program participants. Scheduling and recruitment of new clients, accurate record keeping, and ordering of massage supplies. Must be licensed, certified, and up to date with current practices within the field of massage. Must be able to have positive interactions with individuals of all backgrounds.

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

WELLNESS

JOB TITLE

LOCATION

HOURS

POSITION DETAILS

Personal Trainer

Appleton YMCA

Contact: Loel Kreger

Weekday evenings
5:00-8:00 PM and
occasional
weekends

YMCA Personal Trainers encourage, empower and develop programs to get results! Trainers receive NEW Competitive Wages, great facilities to train clients, functional training areas, top-of-the-line strength & cardio equipment and the latest trends. Trainers also receive a YMCA membership, continuing education opportunities and a team approach to fitness; working closely with Registered Dietitians and Physical Therapists to keep your clients continuously progressing. Applicants must possess a minimum of a degree related to Health and Wellness or NCCA accredited Personal Training Certification.

Fox West YMCA

Contact: Maggie Pawlowski

5:00-9:00 AM
and/or 5:00-
8:00 PM

Wellness Center Staff is required to instruct participants in the essentials of a safe and effective wellness program and oversee the safety of all individuals utilizing the Wellness Center. Participants include youth, teens, and adults. Wellness Center Staff is required to have American Red Cross certification in CPR/AED/First Aid training, a degree in health & fitness or related field and a national personal training or equivalent certifications preferred but not required. Good verbal and written communication skills are necessary along with the ability to work independently. Strong interpersonal skills and a desire to provide wellness support to members of all ages and abilities. Applicant must be at least 18 years of age.

Wellness Center Staff

Appleton YMCA

Contact: Linda VanEgeren

1) Every Other
Saturday 5:45-
9:15AM
2) Every Other
Saturday 9:15-1PM
3) Tuesday and
Thursday 5:00-
9:00AM
4) Monday and
Wednesday 1:30-
6:00PM
5) Every Other
Saturday 9:30-2PM
6) Every Other
Saturday 5:45-
9:30AM

Fox West YMCA

Contact: Maggie Pawlowski

Varies
1) Every Saturday
10:30 AM – 3:00
PM
2) Every other
Sunday 7:30 AM –
11:30 AM

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

PART-TIME POSITIONS

WELLNESS

JOB TITLE

Wellness Center Staff

LOCATION

Neenah-Menasha YMCA
Contact: Katie Schalk

HOURS

- 1) Monday 11:00 AM – 2:00 PM
- 2) Tuesday 11:00 AM – 2:00 PM
- 3) Tuesday 4:30 PM – 7:00 PM
- 4) Thursdays 6:00 PM – 10:00 PM
- 5) Every other Friday 2:00 PM – 6:00 PM
- 6) Every other Friday 6:00 PM – 10:00 PM
- 7) Every other Saturday 12:00 PM – 3:00 PM
- 8) Every other Sunday 12:00 PM – 3:00 PM

POSITION DETAILS

Wellness Center Staff is required to instruct participants in the essentials of a safe and effective wellness program and oversee the safety of all individuals utilizing the Wellness Center. Participants include youth, teens, and adults. Wellness Center Staff is required to have American Red Cross certification in CPR/AED/First Aid training, a degree in health & fitness or related field and a national personal training or equivalent certifications preferred but not required. Good verbal and written communication skills are necessary along with the ability to work independently. Strong interpersonal skills and a desire to provide wellness support to members of all ages and abilities. Applicant must be at least 18 years of age.

NEW OPENINGS

SEASONAL POSITIONS

SUMMER 2017 CAMP AND SCHOOL AGE PROGRAM

JOB TITLE

Assistant Cook

LOCATION

Camp Nan A Bo Sho
Contact: Danielle Polzin

HOURS

This position is located in Lakewood, WI

2 Full-Time
Seasonal Openings:
6:00 AM – 2:00 PM
Daily or
11:00AM – 7:00 PM
Daily

POSITION DETAILS

Under the direct supervision of the Head Cook, this position is responsible for the cooking and serving of all camp meals. Responsible for care and maintenance of kitchen equipment. Must be able to comply with all camp and health standards and policies. Assume responsibility for the ongoing cleanliness of the kitchen and dining hall areas. The position requires prior experience in kitchen safety and cooking. The applicant must possess knowledge in working with a variety of kitchen equipment, dietary needs and a diverse group of staff and campers. Prior experience in supervision is recommended. Certification in CPR and First Aid are required.

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

SEASONAL POSITIONS

SUMMER 2017 CAMP AND SCHOOL AGE PROGRAM

JOB TITLE	LOCATION	HOURS	POSITION DETAILS
Maintenance Assistant	Camp Nan A Bo Sho Contact: Danielle Polzin	This position is located in Lakewood, WI Full-Time Seasonal opening Monday-Friday 8:00 AM – 4:00 PM	Under the direct supervision of the Property Manager, the Maintenance Assistant will perform maintenance duties to equipment and buildings, identify and fix safety hazards, keep the ground in order and roads passable. Assist with keeping maintenance building organized and clean. The position requires prior experience in general building and grounds maintenance. Must be able to use a variety of maintenance equipment including lawn mower, trimmer, tractor, leaf blower, and chain saw in the correct manner following all safety policies. Certification in CPR and First Aid are required.
Camp Program Supervisor	Neenah-Menasha YMCA Contact: Josiah Pooler	Monday – Friday 7:00 AM – 5:30 PM 40-45 hours/week Seasonal Position Summer 2017	Supervision of all staff and children throughout camp day; Implement all safety and policy procedures throughout day; Supervise/Implement all weekly planned activities; Assist in planning/leading all staff meetings with School Age Director; Oversee completion of all paperwork and day to day activities. Requirements: Bachelor's or higher in Education or Related field (Preferred), preferably Level 12 on Registry, and summer camp/supervisory experience. Must be able to work entire summer camp schedule.
Summer School Age Assistant Site Supervisor	Fox West YMCA Contact: Kerry Wiitanen	Hours Vary Seasonal Position Summer 2017	Assist with educational and recreational activities during the summer while providing care to school age children. Organize and clean-up after snack time. Maintain positive relationships with children, parents and staff. Prefer applicants who have completed Introduction to Assistant Child Care Teacher course work or who are willing to complete upon hire. Experience working with school age children is preferred.

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622



DISCOVER YOUR PASSION

EXPLORE A CAREER AT THE YMCA OF FOX CITIES!

To apply, please complete an application at www.ymcafoxcities.org

Employment questions? Email Human Resources: hr@ymcafoxcities.org

June 23, 2017

SEASONAL POSITIONS

SUMMER 2017 CAMP AND SCHOOL AGE PROGRAM

JOB TITLE	LOCATION	HOURS	POSITION DETAILS
Summer School Age Site Supervisor	Fox West YMCA Contact: Amber Radtke	Monday-Friday either 6:30 AM – 12:00 PM or 12:00 PM – 6:00 PM Seasonal Position Summer 2017	The School Age Supervisor provides a variety of developmentally appropriate material and activities, which foster social skills and encourages children to think, problem solve, question and experiment. Implements a daily schedule based on developmentally appropriate activities for school aged children. Provides a quality experience for children and parents that reflect the YMCA core values. Ensures that a safe, high quality program is operating in accordance with required YMCA, YoungStar (when applicable) and Department of Children & Families regulations and policies. Applicants must be at least 18 years of age. Minimum 3 credits equivalent to education or a related field –or– have completed 80 hours of correspondence courses. Have had at least 80 full days or 120 half days of experience in a licensed child care center or other approved early childhood setting. Young Star Sites – Have earned at least 2 years of credit at an institution of higher education that includes 3 credits in education or related degree –or– Associates Degree in Early Childhood or related degree.

APPLE CREEK YMCA
2851 E. Apple Creek Road
Appleton, WI
733.9622

APPLETON YMCA
218 E. Lawrence Street
Appleton, WI
739.6135

FOX WEST YMCA
W6931 School Road
Greenville, WI
757.9820

HEART OF THE VALLEY YMCA
225 W. Kennedy Avenue
Kimberly, WI
830.5700

NEENAH-MENASHA YMCA
110 W. North Water Street
Neenah, WI
729.9622